



LWPTSA Council E-Prep Committee Meeting

April 8, 2025

Introductions



Brooke Gialopsos, E-Prep Council Committee Chair



David Naughton, Unofficial E-Prep Co-Chair



Attendance



New E-Prep School Chairs?

Key LWSD Staff
and District
Updates

Recaps of
Emergency Drills
or Reunification

Emergency Food
and Water
Distribution

Supplies and
Reimbursement

End of Year
Duties

Brainstorm for
2025

Wrap-Up and
Resources

Agenda Items

Key LWSD Staff & District Updates

- ▶ Sheila Kembel
- ▶ School Safety & Crisis Manager
- ▶ skembel@lwsd.org



**What was your experience
with the emergency supply
drill and/or the wind-
induced reunification?**

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Baker	Alcott	Eastlake / Renaissance	Dickinson / Explorer	Audubon
Barton	Bell	Finn Hill / EAS	Frost	Inglewood
Blackwell	Carson	Franklin	Juanita ES	LWHS
Emerson / Northstar MS	Einstein	Keller	Juanita HS / Futures School	McAuliffe
Evergreen	ICS / Community	Kirk	Mead	Rose Hill ES
Muir	Kamiakin	Kirkland MS	Parks	Sandberg / Discovery
Redmond ES	Mann	Lakeview	Redmond MS	Smith
Redmond HS	Rose Hill MS	Rockwell	Twain	Tesla STEM
Rush	Wilder	Timberline MS / Stella Schola		Thoreau

Emergency Food and Water Distribution

- ▶ Food and water [calculations](#) are on the LWPTSA E-prep website.
 - ▶ Refresh every 5 years.
- ▶ Expired food and water:
 - ▶ Water can still be used just not consumed.
 - ▶ Does the District remove any of this?
 - ▶ Work with Green Team or Sustainability Chair to compost, recycle, and/or dispose.
 - ▶ Remember, once the inventory is on school property, the school technically owns it. Donations outside of the school is not supported.

Emergency Food and Water Distribution

Supplies and Reimbursement

- ▶ Remember to purchase items and complete your reimbursements.
- ▶ Questions to consider:
 - ▶ What type of funds?
 - ▶ What was missing from inventory drill?
 - ▶ What are extra items that you could add to classroom backpacks, safety containers/sheds, rooms/closets?
 - ▶ Are there any ideas, needs, or wants from your AP or school?

End of Year Duties

- Completing [end of year report](#) for LWSD
- Updating binders (School Incident Command Organizational Chart, map of school with teachers listed)
- Ordering items that are missing, needed, expiring, etc.

E-PREP CHAIR - YEAR-END REPORT Lake Washington School District

School: _____ Date: _____

E-Prep Chair Name: _____

For use by E-Prep Chair or Administrator or Board; to be filed in the School E-Prep Binder.

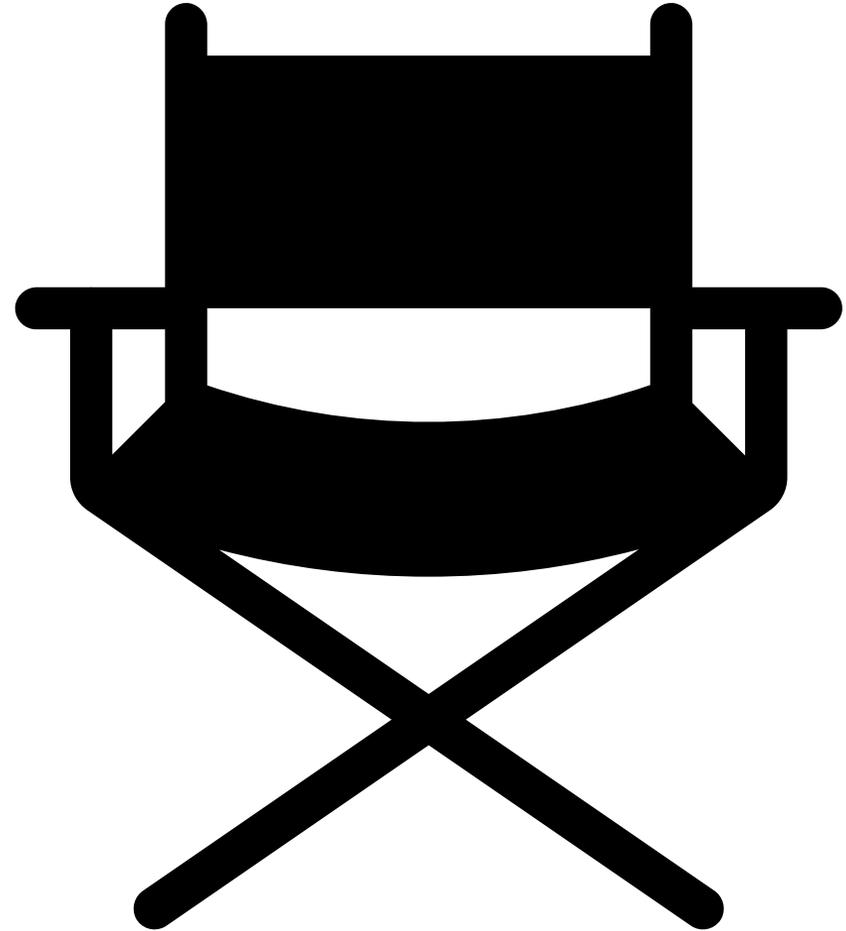
1. School's emergency supplies were inventoried on: _____
 - a. Full inventory or partial? _____
 - b. Notes about inventory process: _____
2. Items purchased this school year: _____
3. Items flagged to purchase next year: _____
4. Important projects/tasks conducted this year: _____
5. Projects/tasks for the future: _____
6. Helpful contacts (within the school, board or district) to remember: _____

Brainstorm

- ▶ What would you like to see in terms of programming for the rest of the 2025 year?
- ▶ What would you like to see in terms of meeting topics for the rest of the 2025 year?

2025-2026 Call for Chairs

- ❑ Are you interested in being E-Prep Committee Chair or Co-Chair?
- ❑ Are you planning on continuing in your local E-prep Chair position?





Any questions?



Thank you!

Wrap-Up

Resources for New E-Prep Chairs!

- ▶ Locate your school's binder and familiarize yourselves with its contents.
 - ▶ E-version
- ▶ You must be an approved volunteer to access e-prep supplies to do inventory.
- ▶ Sign up for Waves and Currents.
- ▶ Gold standard in LWPTSA E-prep.
 - ▶ Finn Hill video



Important Information

- ▶ Contact us:
 - ▶ Emergency.prep@lwptsa.net
- ▶ Website:
 - ▶ <http://www.lwptsa.net/emergency-prep/>
- ▶ Facebook group:
 - ▶ LWPTSA Council Emergency Preparedness Committee



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LWSD Resources

- ▶ School emergency phone numbers:
 - ▶ <https://www.lwsd.org/programs-and-services/safety/school-emergency-phone-numbers>
- ▶ LWSD Safety and Security website:
 - ▶ <https://www.lwsd.org/programs-and-services/safety>
- ▶ Ask LWSD a safety and security question:
 - ▶ <https://www.lwsd.org/help/contact-us/contact-safety-security>



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Community Resources

- ▶ Local E-prep supplies vendor:
 - ▶ <https://preparesmart.com/>
- ▶ American Red Cross for emergency supplies:
 - ▶ <https://www.redcross.org/store/preparedness>
- ▶ Online earthquake drills:
 - ▶ <https://www.shakeout.org/>



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